

# HUNGERFORD TOWN COUNCIL

The Mayor  
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The Town Clerk  
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13<sup>th</sup> May 2020

To: Cllrs H Simpson, C Winser, K Knight, D Alford, S Hawkins, D Lewis and D Gaines

All other councillors for information and to District Councillors Dennis Benneyworth, Claire Rowles, James Cole and HAHA

You are summoned to a meeting of the **Recreation, Amenities and War Memorials** Committee to be held on **Tuesday 19<sup>th</sup> May 2020 at 7.00pm**. The meeting will be held remotely through Zoom and can be accessed through the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/81990543061?pwd=Z2IwemNCK2VMQmFOZCtobERiblQ1Zz09>

Meeting ID: 819 9054 3061

Password: HTC

The meeting is open to the press and public. **At 7.00 pm there will be a public forum to allow questions from the electors.**

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair.*



Claire Barnes  
Town Clerk

## AGENDA

- 1. Apologies for absence**
- 2. Declarations of interest**
- 3. Agreement of minutes of meeting held on 21<sup>st</sup> January 2020 and update on actions:** (Note for the record: The R&A committee meeting of the 17<sup>th</sup> March 2020 did not take place due to lockdown).
  - Updated To Do List and Maintenance List (circulated).
  - Item 4 – TFMC Health and Safety – Cllr Knight has forwarded TFMC minutes and paperwork for outstanding H&S actions to the office.
  - Item 5(b) – Fencing at Fairfields allotments and removal of ivy – contractor has been instructed, work not yet started due to lockdown.

-Item 7 – Play Park – contractor instructed to replace the surface under the cableway at Bulpit Lane at a cost of £3575.00 + VAT for a wetpour surface, work has been completed.

-Item 8 – Report on land adjacent to the war memorial – volunteers requested for a working party.

-Item 9 – Plane Tree – An application has been lodged with WBC to pollard the tree. If no objection, office will obtain a quote from Hungerford Tree Surgery.

-Item 10 – Proposed car park works at the Croft Field – application was set up on The Good Exchange and contractor carried out the work week commencing 16<sup>th</sup> March.

#### **4. Play Parks**

- a) Consider HTC's responsibilities regarding actions arising from regular ROSPA reports – see report (Cllr Hawkins)
- b) Consider regular cleaning schedule for surfaces at Bulpit Lane and Smitham Bridge play parks
- c) Agree quote for replacing the ropes on the multiplay junior bridge at Smitham Bridge play park

#### **5. Triangle Field Management Committee**

- a) Update from Cllr Knight
- b) Review Triangle Field management agreement

#### **6. Croft Field Activity Centre**

- a) Consider implementing a keyless entry system to improve security – see report
- b) Installation of CCTV – Update from Cllr Lewis

#### **7. St Saviour's Cemetery**

- a) Consider amendment to cemetery regulations – see report

#### **8. Installation of drinking water tap at Hungerford Football Club – Update from Cllr Lewis**